

Company Logo, name, address and licenses number																				
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Notes and directions: The directions below are not intended to be printed as part of the record series.

<b>Maintenance record for Escalators</b>	
<b>Buildings Name:</b>	<b>Conveyance ID:</b>
<b>Building Address:</b>	Y R 2 0 1

8.6.1.2.2 Where a defective part directly affecting the safety of the operation is identified, the equipment shall be taken out of

<b>Routine Maintenance Requirements. 8.6.1.4.1(a)</b>	Place an NA next to the items not installed.	January	February	March	April	May	June	July	August	September	October	November	December
	ND next to item not due this year	(symbol) indicates month task is due. Initials indicate month specified task was completed.											

Additional pages to this record will represent associated months task is due. Other record designs must incorporate the 12 months of the year. Do not use semi-annual, quarterly or other non specific task indicators.

Escalator	January	February	March	April	May	June	July	August	September	October	November	December
8.6.8.1 Handrails												
8.6.8.2 Step-to-Skirt Clearance												
8.6.8.3 Step/Skirt Performance Index												
8.6.8.4 Combplates												
8.6.8.5 Escalator Skirt Panels												
8.6.8.6 Steps												
8.6.8.7 Rollers, Tracks, and Chains												
8.6.8.8 Signs												
8.6.8.9 Guards at Ceiling												
8.6.8.10 Antislid Devices												
8.6.8.11 Handrail Guards												
8.6.8.12 Brakes												
8.6.8.13 Cleaning												
8.6.8.14 Entrance and Egress Ends												

Other record designs may be acceptable, as long as you indicate month task is due, task completed and that task was performed by a qualified person by a signature.

Other = Unique or manufacture specific maintenance requirements (add or remove lines as required) (symbol) indicates month task is due. Initials indicate month specified task was completed.

Other: Seismic												
Other:												
Other:												

Seismic is a task not spelled out in 8.6, however it is relevant to Washington. There are several other instances where a unique task is necessary to be performed for example manufactures recommendations or requirements or your company has a specific task relevant to a specific job or type of equipment.

Document verification = Verification that onsite documentation and keys are available. (symbol) indicates month task is due. Initials indicate month specified task was completed.

8.6.11.5 Escalator or Moving Walk Startup												
8.6.11.6 Operating Instructions for Means Specified in 2.7.5.1.1 or 2.7.5.2.1												
8.6.11.7 Egress and Reentry Procedure From Working Areas in 2.7.5.1.3 or												
8.6.11.8 Operating Instructions for Retractable Platforms												

<b>Annual examinations records 8.6.1.4.1(b)</b>	Place an NA next to the items not installed.	8.6.1.2.1- (3) tests of equipment at scheduled intervals (8.6.1.7) in order to ensure that the installation conforms to the requirements of 8.6.
<b>8.11.4</b>		(symbol) indicates month task is due. Initials indicate month specified task was completed and that all associated devices function according to code and manufactures specifications.

Annual examinations may be performed more than twice a year. In Washington they must be accomplished at least twice a year. Several examination items should be done more frequently as age, use and design dictate.

(a) General Fire Protection												
(b) Geometry												
(c) Handrails												
(d) Entrance and Egress												

Other record designs may be acceptable, as long as you indicate month task is due, task completed and that task was performed by a qualified person by a signature.



8.6.8.15.22 Step Lateral Displacement																			
Device																			
Other:																			
<p>To the right: Print name, signature and initials of each person who completed tasks on these records. The initials are to match the completed tasks in associated cells. Falsification of documentation is subject to a \$500.00 per day civil penalty (WAC 296.96)</p>	Print Name _____		Signature _____		Initials _____														
	Print Name _____		Signature _____		Initials _____														
	Print Name _____		Signature _____		Initials _____														
	Print Name _____		Signature _____		Initials _____														
	Print Name _____		Signature _____		Initials _____														

This signature and initial section may be located any where on the represented record sheets but must be associated with each task. It is mandatory that all qualified persons who performed work associated with these tasks have signed and initialed to the left. Helpers/apprentice may not sign, the mechanic in charge will attest by their signature and initials that the work was completed satisfactory.